



First Covenant Treehouse Preschool & TK

4000 Redwood Road ♦ Oakland, California 94619

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October 1, 2019

To: Treehouse Family
Re: Important Reminders
From: Jan Nienu, Director

We are enjoying getting to know the children. The children are slowly settling down and making new friends as well as renewing old friendships. Thank you for sharing your precious little ones with us. There is less crying this year because the children came during the Summer Session and got a head start. Thank you for supporting your children and us in a huge way. As a result of this positive experience, our Tylenol bottle is still intact.

Tuition Fees Are Due by the 5th of Each Month:

Beginning with the amount due October 1, tuition received after the 5th of the month will be charged a late fee of \$10.

Picture Day:

Picture day is Thursday, October 3rd and Friday, October 4th. Little Angel s and the Preschool and the T-Th friends will take their pictures on Thursday. Pre-K and TK and the M-W-F friends will take their pictures on Friday. There will be no make-up days so please come.

Sign-In and Sign-Out:

It is very important that you sign your child in and out when you drop off and pick up. Please use your full signature, not just your initials, and always indicate the exact time.

Please drop off and pick up your child on time, according to your contracted schedule. If your child is picked up five minutes past your scheduled time, a one-hour drop-in fee of \$10.00 will be applied to your account. The same policy applies to early drop off.

Birthday Celebrations:

For your children's birthday celebrations in the classrooms, please provide healthy and nutritious snacks such as yogurt, fresh fruit, jell-o cups, little muffins, little boxes of raisins, etc. Please **do not send peanuts or tree nuts for birthday snacks as some of our kids are highly allergic to these items**. We do not recommend cupcakes as the children joyfully lick off the frosting and throw away the rest. Remember to let your child's head teacher know in advance about all birthday celebrations.

Children's Lunch:

Please send a healthy lunch, for example half a sandwich, fruit, water or juice. Do not send soda, candy or doughnuts for lunch. Make sure that fruit such as grapes have been cut into bite size portions to prevent a choking hazard. Please help your child grow and learn by fueling their bodies and minds with nutritious foods.

Pumpkin Patch:

First Covenant Church will be hosting their Pumpkin Patch activity this year on Thursday, October 31 from 4:00 p.m. – 7:30 p.m. Please invite all your friends and neighbors and come join us for a fun evening. Treehouse will host three game stations. We look forward to seeing all of you!

In-Service, October 10 & 11:

School will be closed Thursday & Friday, October 10 & 11, for staff in-service.

Special Reminders:

Label all clothing and send your child in washable play clothes. For your child's comfort, please dress them in loose play clothes with an elastic waist and tennis shoes. Please do not send your child in overalls, belts or sandals.

Candy Donation:

You can donate three large 5 lb. bags of candy for the Pumpkin Patch to fulfill your volunteer hours for 2019-20. Please bring your donation to the office. **NO HARD CANDY PLEASE. Please write your child's name on the bags so that we can keep track of who donated.**

Pumpkin Parties:

We will be having our in-class Pumpkin Parties on Wednesday and Thursday, October 30 & 31. The church Pumpkin Patch activity will still be on Thursday, October 31. We can't wait to see the cute costumes this year!

Room Moms:

We want to thank the following moms for volunteering their time to be our room mothers this year!

Monica Lee -- LA

Loran Tolbert – PS

June Behrendt Otto & Marielle Hayes – PK

Nicole Pitarre – TK

As always, please feel free to come see me for any concerns. It is a privilege for us to serve your children and your family. Looking forward to the rest of a great school year! Take care and God bless your family.